



WHS Plastics Ltd
Supplier Quality Manual
WHS-QA-P-003
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QUALITY AGREEMENT

This manual defines the minimum quality assurance requirements expected of all suppliers to WHS Plastics Ltd and constitutes part of the mandatory conditions of supply to WHS Plastics Ltd.

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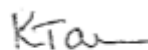
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For WHS Plastics Ltd

For Supplier

Issued by: Jackie Newman
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INTRODUCTION

This Supplier Manual is designed to detail many of the expectations and requirements that WHS Plastics Ltd has of its suppliers. Our business relationship will be based on the requirements set forth in this manual as well as the purchase order terms and conditions that are specific to your transaction(s) with WHS Plastics Ltd.

The evolution of the international automotive industry, from regional to a globally based business, has forged a new generation of Tier One suppliers, able to operate as global partners to the vehicle producing OEMs worldwide. At WHS Plastics Ltd, we support this shift with a solid, customer-focused business plan. With our customer's knowledge, we have created one of the world's largest networks of automotive components and system suppliers, capable of delivering high quality products, on time, every time, anywhere in the world. As a WHS Plastics Ltd supplier, your organisation is regarded as an extension of our own.

We will work hard to establish fair and mutually beneficial requirements and procedures. Together, we are focused on the needs and interests of our customers and the elimination of waste from all areas of the extended supply chain.

To meet our customers' world-class expectations, WHS Plastics Ltd have established appropriate standards to ensure the quality of our products and the integrity of our operations. The Supplier Manual is the quality standard for every WHS Plastics Ltd supplier worldwide. This manual allows WHS Plastics Ltd to evaluate all suppliers across all product groups around the world.

In case you are a new supplier to WHS Plastics Ltd, we would like to find out more about your company. We would therefore be grateful if you could complete the attached form (Supplier Self-Assessment) to provide us with some key information about your organisation. The Supplier Self-Assessment requests being able to view important supporting documents such as 8D problem solving, PPAP approval documents etc. If the supplier does not already have the required supporting documents referenced throughout this manual, WHS Plastics Ltd can make their own QMS approved documents available at request.

POLICIES AND PRINCIPLES

It is the policy of WHS Plastics Ltd to provide attractive and desirable products and services that meet or exceed the requirements and expectations of our customers. The quality of our products and services shall be the most significant reason to select us as the Preferred Supplier. Thus, this philosophy serves as the base for our Mission Statement to be the Preferred Provider of WHS Plastics Ltd for the global automotive market.

This Supplier Manual has been developed to provide a foundation to establish the business processes necessary for the achievement of competitive performance and business results. WHS Plastics Ltd Supplier Quality Manual places an emphasis on a 'Performance Based Partnership.' This statement explicitly identifies the need for suppliers to focus on achievement of pre-determined performance objectives; divided into the areas of Quality, Delivery, Support and Commercial.

We believe that the implementation of this supplier manual will assist our suppliers in the development of their business and manufacturing processes, contributing to mutually enhance future competitiveness and success. We believe that there must be shared responsibilities to achieve this, and we will treat our suppliers the way that we want to be treated, fairly and honestly. We want our suppliers to survive, grow, and become a vital partner with WHS Plastics Ltd.

For WHS Plastics Ltd and its suppliers to meet our goals and the goals of our customers, there are fundamental expectations that we must build into our business system.

- Lean Manufacturing and Lean Processing
- Business Conduct and Commercial Standards (Cost Reduction)
- Problem Solving (Repeat Failure Modes and Technology Improvement)
- Defect Free Launches
- Responsiveness (Timelines of Containment and Corrective Action Plans)
- Delivery (Delivery Performance)
- Supplier Scorecards

SUSTAINABILITY

A great company cannot sacrifice our environment for short term commercial gain. We believe that, rather than being a burden, sustainability brings exciting opportunities and commercial advantage. We approach this area with our normal structured approach which will:

- Support and encourage our customers on their sustainability journeys.
- Minimise our environmental impact.
- Inspire our colleagues to act in a responsible manner inside and outside work.
- Encourage suppliers to improve their environmental credentials.
- Generate better long-term returns for our stakeholders.

COMPLIANCE WITH CSR, HSE & SANCTIONS

WHS Plastics Ltd is committed to the highest norms of business conduct. As such, WHS Plastics Ltd business operations shall be based on our Code of Conduct, advocating fair competition and ethical conditions within the legal framework of the countries where we are located or otherwise operate.

One of the cornerstones of the undertaking is to comply with all relevant laws, rules, and legislation applicable in the markets in which WHS Plastics Ltd operates. Engaging in behaviour or activities contrary to applicable laws and regulations, does not only violate our promise to our stakeholders but may also result in negative effects on WHS Plastics Ltd good reputation as a fair and ethical business partner.

As part of our commitment to responsible and sustainable business practices, all suppliers are required to establish, maintain, and enforce policies that address the following Environmental, Societal and Governance areas:

- Social Responsibility
 - Child labour and young workers
No employment of individuals below the legal minimum working age.
 - Wages and benefits
Payment of fair wages and provision of legally mandated benefits
 - Working hours
Suppliers must ensure that work schedules are not excessive and allow for adequate rest and personal time in line with international labour standards.
 - Modern slavery, compulsory labour, and human trafficking
Zero tolerance for any form of forced labour
 - Ethical recruiting
Transparent and fair recruitment process, including prohibition of recruitment fees.
 - Freedom of association and collective bargaining
Respect for employees' right to freely associate and bargain collectively.
 - Non-discrimination and harassment
A workplace free from discrimination, harassment, and abuse
 - Women's Rights
Equal treatment, opportunities, and protection for women in the workplace
 - Diversity, equity, and inclusion
Promotion of inclusive practices and equitable treatment across all levels
 - Rights of minorities and Indigenous people
Respect for cultural heritage, land rights, and self-determination
- Environmental Stewardship
 - Land, forest and water rights and forced eviction.
Respect for community rights and avoidance of involuntary resettlement
 - Use of private or public security forces
Ensuring security personnel operate lawfully and with respect for human rights.
 - Health and safety
Provision of a safe and healthy working environment

- GHG emissions
Monitoring and reduction of greenhouse gas emissions
- Energy efficiency and renewable energy
Implementation of energy-saving measures and transition to renewable sources
- Decarbonisation
Commitment to long-term carbon reduction strategies
- Water quality, consumption, and management
Sustainable water use and pollution prevention
- Air quality
Control of emissions of pollutants to protect the public and the environment
- Responsible chemical management
Safe handling, storage, and disposal of hazardous substances
- Sustainable resources management
Efficient use of raw materials and natural resources
- Waste reduction, reuse, and recycling.
Minimisation of waste generation and promotion of circular economy practices
- Animal welfare
Humane treatment of animals in all operations
- Biodiversity, land use, and deforestation
Protection of ecosystems and prevention of deforestation
- Soil quality
Prevention of soil contamination and degradation
- Noise emissions
Mitigation of noise pollution to protect workers and communities
- Governance and Ethical Conduct
 - Anti-corruption and anti-money laundering
Prohibition of bribery, corruption, and illicit financial practices
 - Data protection and security
Safeguarding of personal and business data in compliance with applicable regulations
 - Fiscal responsibility
Maintenance of accurate financial records and fiscal accountability
 - Disclosure of information
Transparent and truthful reporting of business activities and performance
 - Fair competition and anti-trust
Compliance with competition laws and avoidance of anti-competitive behaviours
 - Conflict of Interest
Identification and management of actual or perceived conflict of interest
 - Counterfeit parts
Prevention of counterfeit or fraudulent components in the supply chain
 - Intellectual property
Respect for intellectual property rights and confidential information
 - Export controls and economic sanctions.

- Adherence to all applicable trade laws and sanctions
- Whistleblowing and protection against retaliation
- Mechanisms for reporting misconduct and protection for whistleblowers

WHS Plastics Ltd expects that Suppliers and any Sub-suppliers as a minimum comply with and ensure that any other person associated with the Supplier complies, with all applicable laws, statutes, regulations, and codes in force.

Suppliers are also obligated to cascade the above ESG standards to their own suppliers, subcontractors and business partners, including requiring equivalent policies and practices from all upstream practices, conducting due diligence to ensure compliance throughout the supply chain and taking corrective action in cases of non-compliance, including termination of relationships where necessary. Failure to meet these requirements may result in suspension or termination of the business relationship.

Suppliers shall inform WHS Plastics Ltd as soon as they become aware of any actual, potential, or suspected breach whether by the Supplier or elsewhere in a supply chain which has a connection with WHS Plastics Ltd.

Suppliers shall prepare and deliver to WHS Plastics Ltd or WHS Plastics Ltd customers, reports (signed by an authorised officer) confirming compliance with the relevant requirements at WHS Plastics Ltd request.

A Supplier shall indemnify WHS Plastics Ltd against any losses, liabilities, damages, cost, and expenses incurred by, or awarded against, WHS Plastics Ltd because of any breach of these requirements by Supplier.

Global Sustainability and Corporate Social Responsibility Supplier Requirements

WHS Plastics Ltd is committed to acting honestly, ethically and with integrity. This includes respecting and supporting the basic human rights of all people within WHS Plastics Ltd business and throughout its supply chain.

Following the international guidelines and WHS Plastics Ltd Code of Conduct the expectations are clearly stated as industry best practice.

Following International Guidelines or Suppliers are expected to support:

- United Nations Global Compact and International Bill of Human Rights.
- International Labour Organization Declaration on Fundamental Principles and Rights at Work.
- OECD's Guidelines for Multi-National Enterprises.

It should be the aim of the Supplier to make contractual arrangements to ensure all Sub-Suppliers comply with the standards and rules set out in this manual and the relevant Declaration Document.

Monitoring of Suppliers practice within these guidelines will be part of the Suppliers audit and assessment according to WHS Plastics Ltd policy.

Environment and Safety Requirements

Suppliers to WHS Plastics Ltd must ensure compliance as follows.

- Comply with the environmental regulations and requests such as material and substance reporting, recycle content, recycling solutions, European Directive on End-of-life Vehicles (ELV) and its annex, customer special requests.
- Guarantee that no hazardous material and substances such as heavy metals are contained in its Parts and Material according to ELV directive (End of life vehicle Directive) (2000/53/EC and its updated Annex11. See the consolidated text of the ELV directive on the following website.
 - https://environment.ec.europa.eu/topics/waste-and-recycling/end-life-vehicles_en
- All Suppliers will have to fulfil the Reach Regulation 1907/2006/EC (REACH) and will comply with WHS Plastics Ltd requirements which prohibit their use in its process of substances, or mixture containing substances classified as Substances of Very High Concern (SVHC), pursuant to Regulation (EC) No 1907/2006 (The REACH Regulation).
- All Suppliers comply with the following directives/ regulations. WHS-PU-D-016 WHS Materials Declaration **must** be completed.
 - RoHS Directive 2002/95/EC (Restriction of Hazardous Substances)
 - Status of PFAS chemicals (pre-and polyfluoroalkyl substances).
 - PoP Regulation (EU) No 2019/1021 of the European Parliament and of the Council of 20 June 2019 on persistent organic pollutants.
 - Prop 65 California Proposition 65 (formally known as the California Safe Drinking Water and Toxic Enforcement Act, November 1986).
 - TSCA – Toxic Substances Control Act The Toxic Substances Control Act is a United States law, passed by the 94th United States Congress in 1976 and administered by the United States Environmental Protection Agency (EPA).
- Provide material documentation data. WHS Plastics Ltd requests Suppliers to submit information about materials and substances used in products supplied through direct entry into IMDS via the Internet
 - <http://www.mdssystem.com>
- The Supplier commits to fulfil the Conflict Minerals Rules (CMRT) according to US federal legislation which affects manufacturing industries. Under Section 1502 of the Dodd-Frank Wall Street Reform Act, manufacturer who file reports with the Securities and Exchange Commission (SEC) are required to determine whether the products that they manufacture or contract to manufacture contain “conflict minerals” that are necessary to the functionality or production of these products, as those terms defined in the enacted regulations. “Conflict minerals” is defined to include certain types of specific minerals, regardless of where they are sourced, and include gold, tin, tantalum and tungsten, and some other derivatives.
- The supplier is obliged to complete annually the Conflict Minerals Report and send back to the WHS Plastics Ltd Head Office. Further information and reporting template available.
 - <https://www.responsiblemineralsinitiative.org/reporting-templates/cmrt/>

- The supplier commits to the Extended Minerals Report (EMRT). The Extended Minerals Reporting Template (EMRT) is essential for manufacturers committed to ethical sourcing. Covering 3TG minerals, cobalt, and mica, it ensures supply chain transparency and compliance with regulations.
 - <https://www.responsiblemineralsinitiative.org/reporting-templates/emrt/>

Cyber Security

Suppliers to provide details of any cyber security certifications held (CE / CE+ / TISAX / ISO:27001 etc)

Upon request, suppliers shall complete a Cyber Security Assessment provided by WHS Plastics at least annually and / or after any significant cyber event.

Suppliers to inform WHS Plastics in the event of a cyber incident affecting:

- Their ability to deliver to WHS Plastics
- WHS data held by the supplier
- Staff members or supplier systems with access to WHS Plastics systems

Where a supplier has access to WHS systems or data, the supplier is responsible for:

- Complying with WHS Plastics IT Security and Acceptable Usage Policies.
- Agreeing to the remote access method and associated security controls proposed by WHS Plastics
- In a timely manner, disabling or informing WHS Plastics in the event that access is no longer required.

Where sensitive data files (e.g. design information with high protection needs) is provided to the supplier, the supplier is responsible for:

- Applying appropriate security controls to ensure the confidentiality, integrity, and availability of the data.
- Ensuring that the data is not made available to any other parties without the express permissions of WHS Plastics
- Ensuring that any further data transfers are encrypted and that the data is stored encrypted at rest.
- Securely deleting supply copies of the data at end of contract and / or when the data is no longer required.

Sanctions

Suppliers to WHS Plastics Ltd must always conduct its business in compliance with any sanctions imposed by:

- The US government or any US agency (including the Office of Foreign Assets Control of the United States Department of the Treasury (OFAC))
- The US State Department
- The US Department of Commerce
- The US Department of the Treasury
- The United Nations
- The European Union and any of its member states where a member of the WHS Plastics Ltd Group is incorporated.
- Any member state of the European Economic Area where a member of the WHS Plastics Ltd Group is incorporated.

For the purposes of this quality manual, sanctions mean any economic or financial sanctions laws, regulations or trade embargoes imposed, administered, or enforced from time to time by any of the above authorities.

Suppliers are required to assist WHS Plastics Ltd to provide relevant information to WHS Plastics Ltd or its customers regarding the origin of any material used as well as relevant sanction and/or customer numbers/codes (e.g. HS Code, ECCN number or code EAR99).

Modern Day Slavery

WHS Plastics Ltd forbid the use of forced labour, child labour, and physically abusive disciplinary practices. We reserve the right to terminate our relationship with any supplier if issues in non-compliance with our policy to ensure adherence to the Modern Slavery Act 2015 are discovered.

- <http://www.legislation.gov.uk/ukpga/2015/30/contents/enacted>

SECTION 1 – QUALITY

Supplier Quality Approach Summary

WHS Plastics Ltd evaluates and develops the quality of its suppliers applying the three basic methodologies, as described below:

1. Business Accreditation Certifications. For WHS Plastics Ltd to maintain compliance to IATF 16949, ISO 9001:2015, ISO 14001:2015 (Applicable Requirements) direct material suppliers to WHS Plastics Ltd must have at a minimum ISO9001:2015 and working towards IATF 16949. Where the supplier is not accredited, WHS Plastics Ltd may accept the approval by an OEM, or system audit conducted by WHS Plastics Ltd based on historical supplier performance criteria.
2. By adopting the standards of Zero Defects and 100% On time Delivery/Right Quantity, suppliers commit to continuously improve the supplied quality level and recognize that any PPM target is not an accepted quality level but represents an intermediate continual improvement step toward shipment of parts/materials meeting Zero Defects requirement.
3. Supplier Score Card (delivery on time and accurate, quality 8D open and responsiveness).

In support of the above, the below table details ongoing supplier quality requirements where applicable:

Requirement	New Supplier	Existing Supplier
Certification	Minimum – ISO 9001: 2015 Working towards IATF 16949: 2016 if desired.	Minimum – ISO 9001: 2015 Working towards IATF 16949: 2016 if desired.
SQSA (Supplier Questionnaire Self- Assessment)	Yes	No
On site Audit, WHS Plastics Ltd qualified auditors to complete	Yes	Introduction of new product
PPAP	Level 3 *	Level 3 *
Quality Gate	SOP+90 days if applicable and new concerns	SOP+90 days if applicable and new concerns

See Appendix A for Yearly Declaration.

* WHS Plastics Ltd Customer may request a Level 5 PPAP, therefore WHS Plastics Ltd would request Level 5 PPAP from the Supplier.

Level 5 of the Production Part Approval Process (PPAP) requires a comprehensive submission that includes the Part Submission Warranty (PSW), product samples, complete supporting data and availability for review at the suppliers manufacturing site. Therefore any sub-supplier submission should be at level 3 as this content would need to be reviewed by WHS customer at WHS Plant

OEM directed suppliers / OEM preferred supplier management cases.

	OEM Directed Supplier	OEM Preferred Supplier		
Requirement	WHS Plastics Ltd Supplier	New Supplier	WHS Plastics Ltd Supplier	New Supplier
SQSA (Supplier Questionnaire Self- Assessment)	NO	YES	NO	YES
RASIC	YES	YES	NO	NO
Process Audit	YES	YES	YES	YES

Quality System Requirements

WHS Plastics Ltd require their suppliers to have in place a 3rd party quality systems certificate against their QMS to a minimum expectancy of ISO 9001: 2015. The QMS should be audited annually by a registered 3rd Party certification body in line with the dates laid out on the supplier's certification.

The quality system requirements are defined in table below.

Requirement	New	Existing
Certification	Minimum – ISO 9001: 2015 audited annually by 3 rd party Certification body. Working towards IATF 16949: 2016	Minimum – ISO 9001: 2015 audited annually by 3 rd party Certification body. Working towards IATF 16949: 2016
Product Re-Qualification		Products Re-Qualification this should be submitted every 12months

The supplier's management shall ensure that the Quality Policy is thoroughly understood and maintained. That adequate levels of authority have been established to ensure the continuous improvement of the quality system.

In case the respective requested certification is not accomplished, a deadline will be given to the supplier's quality correspondent to ensure that it will be passed.

The supplier must notify WHS Plastics Ltd if their quality standard certification has been suspended, placed on hold, or placed on any special status with their customers due to quality issues, delivery issues or failing an annual 3rd Party quality systems audit. WHS Plastics Ltd and its customers reserve the right to check conformity of the quality system via appropriate means.

Suppliers shall show evidence of their quality system certification upon request.

For new suppliers, an assessment will be applied regardless of its current quality system certification. An audit will be planned and conducted by a member of WHS Plastics Ltd Quality Assurance team or outsourced to a 3rd party auditing body where applicable and at WHS Plastics Ltd discretion following the SQSA (Supplier Questionnaire Self- Assessment).

Prototype Management

Suppliers that are producing prototype parts for WHS Plastics Ltd will use wherever possible the same suppliers, tooling and manufacturing process as will be used in production.

Suppliers will also be responsible for submitting documentation of quality, processing metrics and other data as agreed with WHS Plastics Ltd.

The required documentation may include the following:

- Product / Part drawings
- Prototype Control Plan
- Inspection and measurement report
- Initial process capability study on significant characteristics
- Material certification
- Traceability tags
- Product identification

Production Parts Approval Process (PPAP)

The expectation for Supplier PPAP submissions is Level 3

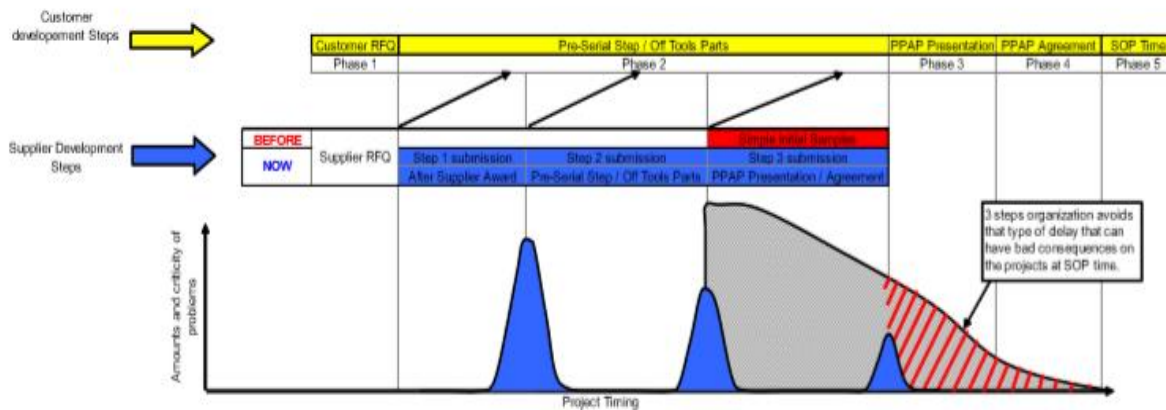
All enclosed documentation must be submitted in English as the PPAP file will be validated at corporate level or by the plant that will use the part. PPAP documentation must be less than 12 months old and should also reflect WHS Customer CSR's

IMDS

All nominated Suppliers must update IMDS and advise IMDS number of PPAP documentation.

Quality Planning

The quality planning for the development of supplier components is divided into three steps, which are in accordance with development project phases for final parts. The snapshot below shows these three steps:



PPAP – Conditions

Apart from written exception, PPAP requirements are for the following situations (non-exhaustive list):

- When a part or product needs to be manufactured or processed
- When a part needs to be modified due to an engineering change
- When a different material is used to make the part after the initially PPAP has been approved
- When new or modified tools, dies, moulds, etc. are used in production.
- When the manufacture makes any change to the production process
- When tooling and equipment are transferred to a different plant
- When a new subcontractor is used for parts, materials, and/or services.
- When the tooling, used for production, has been inactive for twelve months or more.
- When the division has requested the suspension of shipments due to quality issues
- Customer directed suppliers who supply the OEM direct.

Note: documentation contained within the PPAP should be less than one year old

At the RFQ stage, the supplier must complete the feasibility for each item required for later agreement by WHS Plastics Ltd.

PPAP Status

The following dispositions will be used for each step:

- **Accepted**
- **Refused** - the supplier must correct and resubmit the PPAP package. Only the characteristics affected by the changes on the tooling and/or process need to be addressed in the resubmission. If the PPAP has been rejected because of missing documentation, the documentation must be included with the resubmission. The supplier must not ship production quantities while the status of the PPAP is "Refused" unless a deviation is granted for all characteristics contributing to the rejection.
- **Deviated** – (until date) – this status may be applied after analysis by WHS Plastics Ltd about the respective discrepancies. A deadline will be given for the correction and presentation of new PPAP.

After PPAP approval has been granted, suppliers are responsible for making sure that future production continues to meet all customer requirements.

Out-Of-Tolerance/Specification Conditions on PPAP Samples

The supplier must make every reasonable effort to correct any discrepancy discovered when parts are being evaluated for a PPAP. If, for any reason, the samples inspected for the PPAP do not comply with all the requirements and the supplier is unable to correct the discrepancy, the supplier must inform the appropriate WHS Plastics Ltd contact prior to submission of the PPAP. This will allow for remediation if needed. Documents to be used to seek guidance for out of tolerance conditions:

- IPSW
- Alert to ship
- Concession

PPAP Record Retention

Suppliers are responsible for keeping a complete record of all PPAP submissions. The records shall show the conformity to all dimensional, chemical, metallurgical, physical, performance and other test specifications.

The conservation period is:

- Life of the product (10 years) + 5 years for components S/R (Spares/Repairs).
- Life of the product for components non-S/R.

Notes

- WHS Plastics Ltd keep all parts from PPAP to compare them with deliveries if any issues arise.
- All parts are to be revalidated every 12 months. See Appendix A.

Ongoing PPAP Maintenance – Upon Special Request

In case of a special request (OEM / new plant / bad results / bad capabilities) WHS Plastics Ltd may ask its supplier to revalidate the product (including a full evaluation / assessment of the quotations capabilities for special characteristics), materials and performance), for all parts and services provided.

If the PPAP revalidation does not meet all the specifications, the supplier's premises must be fully assessed by the customer and a written authorisation granted by the customer. A request to change supplier (using change management) must be used to request a written authorisation.

For New Project Launch

Application of a Firewall (Quality Gate) for at least three deliveries, which can be removed as soon as no bad parts are found to Firewall (Quality Gate):

- If there are any difficulties in implementing the Firewall (Quality Gate) on the supplier's premises, it may be implemented on inspection for arrival or at the 3rd party premises.
- If necessary, the decision may be taken to implement the Firewall (Quality Gate) for other levels of parts.

For Serial Life

Firewall (Quality Gate) approach can be used for:

- High PPM level with the supplier
- Leakage issue (Verification phase of the 8D)
- 8D Supplier not efficient

Note1: If the Firewall (Quality Gate) is implemented and validated (using validation data sent to WHS Plastics Ltd), no incoming goods inspection needs to be conducted in WHS Plastics Ltd.

Note 2: For other levels, incoming goods inspection by WHS Plastics Ltd Quality Department can be decided according to the situation.

8D Readiness

Reasons an 8D would be requested from a Supplier.

- Non- conforming Parts
- Poor delivery performance
- Poor communication (poor response time)
- Health and safety issues
- Unauthorised changes

Any defect, or abnormal situations from quality or the material control area **MUST** be followed by an 8D approach.

Monthly Scorecards, 8D quality / Material Control claims and their severity will be monitored, high dispersion will trigger an alert process to the Purchasing Department through the poor performance register.

All Quality complaints will reach the supplier within 24 hours of the issue via the Quality Department prior to any investigation commencing.

The supplier must meet the expected 8D standard by respecting the established deadlines shown in the following chart.

Copy of standard 8D requirements issued with Supplier Quality Manual.

Items	Deadline
D2 (Risk on similar products and processes, define / scope of problem) D3 (Containment actions)	Within 24hr after receiving the complaint notification.
D4 (Root causes of non-detection and occurrence) D5 (Confirm planned countermeasures)	Within 14 days after receiving the complaint notification.
D6 (Implement and verify countermeasures) D7 (Read across and prevention of re-occurrence) D8 (Lessons Learnt)	Within 30 days after receiving the complaint notification, to level D8.

If there are any delays, WHS Plastics Ltd will organise a specific follow-up on the supplier.

If any deadlines are missed, further costs **may** be charged to the supplier. The costs will be calculated and charged by the plant involved in the complaint. 8D rejection / resubmission charges below:

Stage	Charge	Details
D3	£155	If containment is rejected as not fulfilling WHS Plastics Ltd 8D requirements
D5	£195	Not fulfilling root cause analysis for why made / why shipped insufficient permanent corrective actions identified
D8	£225	Introduced permanent corrective actions are ineffective or repeat failure prior to closure

Late re-submission actions	£20	Daily charge for missing agreed timing from resubmitted actions
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These charges are addition to any administrative charges. All prices are exempt from VAT.

Non-Conforming Material Charges

WHS Plastics Ltd value all suppliers and endeavour to work as a partnership with all suppliers. However where additional costs have been incurred because of non conforming material WHS Plastics Ltd reserve the right to pass costs onto the supplier.

Note the standard costs below, WHS Plastics Ltd reserve the right to review periodically.

If this is your first offence in a 12 month period and the issue does not have any direct financial implications, then the first round of disruption charges (1 through 5) may be waived, subject to 8D's being completed on time. However the administration cost (£150) and cost of defect material will be charged to or replaced by the supplier.

1	Opening Charge based on Severity	Severity 1, 2, 3 or 4	£ 375 - £ 1100
2	Director	Director involved	£ 100/hour
3	Senior Management	Senior manager involved	£ 75/hour
4	Quality/ SQA / Purchasing / Logistic	SQA engineering time	£ 64/hour
5	Forklift Driver	Usage of forklift driver	£ 28/hour
6	Operator	Any additional team members used	£ 20/hour
7	Rework Area / Storage Space	Inspection Area	£ 20/hour
8	External Containment	3rd Party approved by WHS Plastics Ltd	£ 65/hour
9	Internal Containment	WHS Plastics Ltd team inspecting parts	£ 40/hour
10	Cost of Non-Conforming Parts £	Inserts / material	*
11	Line Stop Penalty at WHS Plastics Ltd	Stop of the production	£250.00
12	Extra Production Hours	Overtime	*
13	WHS Plastics Ltd Production Lost Time	Downtime	*
14	WHS Plastics Ltd Scrap Parts / Replacement Parts	Scrapped Parts	*
15	Special Delivery Cost + Packaging	Any Delivery or Packaging	*
16	Cost Charged by OEM to WHS Plastics Ltd Related to Non-Cons	As per OEM Charges	*
17	Staff Travel Cost (£0.45 / mile)	Travel cost if applicable	*
18	Other as Specified in The Attachments		*

All prices are exempt from VAT.

See Appendix B – For Severity definitions and charges

*The rates for these various procedures will vary according to the WHS Plastics Ltd facility concerned. The method of reimbursement to WHS Plastic Ltd is to be agreed with the Quality Manager from WHS Plastics Ltd facility concerned, either by credit or debit note. Payment date to be determined by the terms of the credit or debit note.

Under-performing Suppliers

Weekly cross functional meeting is held to identify under-performing Suppliers. A scorecard is consolidated at the top level and an improvement plan is monitored monthly for the under-performing suppliers WHS Plastics Ltd by conducting:

- 8D verification
- Monthly review of actions in plant
- New business freeze (if supplier results do not improve)
- Supplier audit possible, see Section 3 for Audit

Complementary Requirements Sections

Apart from the three basics, the supplier must also consider and adhere to the following items.

- Subcontracted Parts and Services

If a part or service is subcontracted by a primary supplier, the primary supplier assumes the responsibility for the quality of the part or service unless WHS Plastics Ltd specifically releases the supplier from that responsibility in writing. Materials purchased by WHS Plastics Ltd and consigned to a primary supplier are not considered subcontracted. The primary supplier is responsible for the quality of all subcontracted materials, components, or services. Parts or services may not be subcontracted without prior consent from a WHS Plastics Ltd representative.

- Internal Supplier Product / Process Audit

As requested by ISO 9001/ IATF 16949, the supplier must have an internal process for the routine audit of product and process quality. The supplier shall perform internal quality audits scheduled on a regular basis to set a benchmark for continuous improvement of their quality systems and demonstrate compliance with existing elements of this manual. WHS Plastics Ltd recognises international automotive standards for audits.

- Calibration

The supplier must establish a calibration system that will track and account for each gauge and measuring instrument individually. Established calibration intervals must be documented, and each instrument must be traceable to its last calibration date. Documentation must include the quantitative measurements taken during calibration to monitor long- term performance.

All calibration must be traceable to an industry recognised standards / accreditation authority. The suppliers must have statistical studies as R&R. Outside calibration services must be accredited to ISO/IEC 17025.

Request for a Deviation

Requests for deviation to any print, specification, or other requirements that is initiated by the supplier or WHS Plastics Ltd must be submitted to the WHS Plastics Ltd Quality Department. The appropriate document must be approved before any deviated material / product is shipped to WHS Plastics Ltd facilities.

A product shipped without a deviation is subject to rejection by the WHS Plastics Ltd facility. Any liability incurred because of unapproved material shipped to a WHS Plastics Ltd facility will be incurred by the supplier. The request for deviation is to be submitted using the supplier's own formatted document.

Traceability

Unless otherwise agreed, the supplier shall maintain the ability to trace their product from the lot identification as shipped to WHS Plastics Ltd, back through their manufacturing system to raw material source.

Record Retention

Suppliers must have a system to keep all information related to the part delivered as engineering drawings, specifications, data sheets, Control Plans, FMEA's, procedures, work instructions, forms, traceability, etc. for 10 years (life of vehicle) and 5 additional years for safety components. Unless otherwise advised by WHS Plastics Ltd as some WHS Plastics Ltd require records to be held for 20 years.

Specific Requirements

In many cases, this manual will not completely describe all the specific requirements of a particular WHS Plastics Ltd division or customer. The WHS Plastics Ltd specific requirements shall be identified during

project phases and will be communicated by the appropriate WHS Plastics Ltd facility. If there are any questions regarding these specific requirements the supplier must contact the Purchasing Department of WHS Plastics Ltd location concerned.

Suppliers shall incorporate into their quality systems all product / Customer-Specific Requirements (CSR). It is imperative that the supplier reviews all terms and conditions of the purchase order and will conform to all applicable expectations and requirements of the stated contract.

Safety and Product Liability

The safety aspect of product quality shall be identified with the aim of enhancing product safety and minimizing the potential consequences of product liability. The company and its employees must be aware of its potential consequences. WHS Plastics Ltd can at any time request evidence of your updated certification.

Product Change Notification

Without prior notification and approval by the customer, the supplier shall not make any changes to the following: product design, composition, configuration (including form, fit, function or interchangeability), material and fabrication. The supplier shall convey this requirement to their suppliers. There are no exceptions to the rule. Any changes to the supplier's processes must be communicated prior to WHS Plastics Ltd Purchasing Department.

Communication

All quality and logistic complaints will be communicated to the supplier via the Quality or Logistics Department from the WHS Plastics Ltd site the parts/goods have been delivered to.

SECTION 2 – COMMERICAL

Cost Saving

The supplier shall ensure that competitive cost targets are clearly established, understood, and mutually agreed upon for all elements of cost.

Cost Improvement

Suppliers shall establish and implement cost reduction ideas to eliminate waste in the supply chain. For each supplier to receive credit for any cost reduction ideas, it must be submitted to the Purchasing Department. Cost reduction proposals may include ideas which involve but are not limited to:

- Component design
- Material type
- Packaging requirements
- Logistics
- Process standards
- Cycle time reduction
- Workplace organisation
- Value analysis / Value engineering
- Validation test requirements
- Certification methods
- Alternative sourcing

Cost Control and Reduction

The supplier shall have a process ensuring that:

- All costs are controlled during the life of the products
- All potential cost reduction opportunities are clearly identified

As part of this process, the supplier shall establish and maintain documented records of all criteria that may influence the cost of the products. This information shall primarily be used to manage and control costs, and to ensure that the impact of economic factors and market fluctuations are minimised. This information shall be used to highlight opportunities for cost improvement.

The supplier shall compile and maintain a document of continuous improvement / cost reduction ideas for submission to the customer. The continuous improvement ideas shall be frequently reviewed with appropriate WHS Plastics Ltd Purchasing Department to maximize the effect of potential cost improvements.

Commercial Agreements

The supplier must comply with WHS Plastics Ltd standard purchase order terms and conditions. The supplier will consult the appropriate purchasing contact for clarification. This will also include payment terms.

Warranty

If applicable, the supplier shall commit to the terms and conditions of pass through warranty conditions from the customer on directed sources.

- **Liability for defects:** A supplier is liable for all damages caused by a lack of performance or a breach of the terms of the purchase order, which includes faulty workmanship or materials.
- **Quality management:** Suppliers must have capable quality management systems that are certified to industry standards. Direct material suppliers to WHS Plastics Ltd must have at a minimum ISO9001:2015 and be working towards IATF 16949. Where the supplier is not accredited, WHS Plastics Ltd may accept the approval by an OEM, or system audit conducted by WHS Plastics Ltd based on historical supplier performance criteria.
- **Correction of non-conformities:** WHS Plastics Ltd expects suppliers to have processes for corrective actions when non-conformities are identified. This includes robust root cause analysis to prevent issues from recurring.
- **Tools and equipment:** For suppliers providing tooling, the warranty period is the same as that for the goods supplied. This tooling is considered a bailment from WHS Plastics Ltd and remains WHS Plastics Ltd property.
- **Subcontractors:** Suppliers are responsible for the compliance and performance of their subcontractors and must ensure that they meet WHS Plastics Ltd quality and contractual requirements.

If you are a WHS Plastics Ltd customer directed supplier then you should commit to signing into a RASC/RASI document explaining what aspects of warranty/ concern costs you are prepared to cover, this should be signed by all parties.

Third Party Product Liability Insurance

Any existing or new supplier of WHS Plastics Ltd should have third party product liability insurance that covers any recall campaign. The supplier must be able to provide a copy upon request of which should detail on the insurance certificate:

- Insurance company name
- The total limit per claim
- The insurance period
- The sublimits for professional liability and financial loss including products recall, assembly/dismantling cost incurred by the third party and the insured
- The exclusions

SECTION 3 – SUPPLIER RATINGS

The objective during the mass production phase is to maintain consistency with suppliers as selected from the panel and developed during the program.

WHS Plastics Ltd follows the supplier performance according to several items such as PPAP performance, delivery performance, quality performance, quality system level / certification, and commercial performance. It gives us the opportunity to detect a decrease of performance and to us help support our suppliers in case of a worsening situation.

Suppliers annual target is as follows: **≤12 Yellows, 0 Reds**. If suppliers fail to meet this expectation, then it will automatically instigate the requirement for an onsite audit at the suppliers manufacturing facility. This will either be conducted by a member of the Quality Department at WHS Plastics Ltd or outsourced to a 3rd party auditing body where applicable and at WHS Plastics Ltd discretion.

During the serial production phase, supplier's performances are consolidated and monitored via the supplier scorecard and sent out to all applicable suppliers monthly.

The score card is based on a traffic light system (red /amber / green) and is produced using the following metrics (example below):

- Rejects
- Number of 8Ds raised.
- Production support
- Failed deliveries.
- Price move
- Premium transport

(Table example of scoring metrics)

	Rejects	No of 8D's	Production Supply	Failed Delivery	Manufacturing Premiums	Premium Transport
	Zero	Zero	No issues	Zero	Zero	Zero
	One delivery	Completed	Issues but no stoppage	Late but not failed	Zero	Zero
	More than one delivery	Pending	Line Stoppage	Failed (no delivery)	Increases	More than one occurrence

As reminder, an incorrect part is a component, assembly, part, collection of parts or materials identified which is not meeting the quality level approved at PPAP and / or at any other subsequent agreement with the customer. "Incorrect part" also includes parts with packaging and labelling issues or late deliveries.

SECTION 4 – LOGISTICS

Purpose

This section defines WHS Plastics Ltd logistic requirements with respect to the supplier. The logistics section specifies the roles and responsibilities of each service providers in the supply chain.

Scope

It applies to the phase starting from mass production for direct materials and components.

WHS Plastics Ltd Supplier Logistics Strategy

- Apply a Continuous Improvement approach to the quality and cost of supplier deliveries
- Include logistics requirements at the earliest stage of the supplier selection and project development phase
- Simplify and standardise logistic processes
- Formalise logistic agreements with the appropriate template

Order Management and Procurement Flow

- Firm orders will also be part of the supplying schedule. These quantities and dates should be strictly respected. In the case of a shortage, the supplier should immediately contact the appropriate WHS Plastics Ltd Logistics Department(s) the issue will affect. Missing deliveries will penalise the supplier scorecard and can be subject to an 8D claim.
- During plant shutdown periods at the supplier or WHS Plastics Ltd plants, the supplier and WHS Plastics Ltd Material Control should agree on the delivery date. By default no advance or delay on the deliveries is admitted without this agreement.

Incoterms

- WHS Plastics Ltd's expectation is that all business is quoted on DDP terms. Any alternative should be highlighted and agreed by WHS Plastics Ltd Group Purchasing at RFQ stage.

Transport and Delivery

- The supplier is responsible for the arrival date and time at WHS Plastics Ltd plant.
- The goods insurance during transportation will be under the supplier responsibility.
- It is recommended that the supplier audits at periodical intervals the quality and performance of the transport company.
- The supplier should advise in advance in the case of a shipping warehouse closure. This closure should be agreed with the WHS Plastics Ltd Material Control contact. In case the closure is for more than two weeks a specific arrangement should be put in place by the supplier.
- The supplier should consider public holidays in the route and advance shipment accordingly, in order to ensure that parts are delivered on time.
- The supplier is requested to provide all required documentation for the transportation and the reception of the goods. Delivery notes should be according to the industry standards and should clearly identify the goods and packaging on the shipment.
- Each delivery should be consolidated into one single delivery note.
- When EDI is in place, electronic ASN should be released at the time of truck departure. ASN content should exactly match with the delivery content and shipment documentation.
- In case of crossing customs, the information in the shipping documents and invoices should be accurate to avoid any delay on the delivery. Declaration of origin documents should accompany the shipping documentation in order to benefit from any trade agreement.

Product Identification and Traceability

It is the responsibility of the supplier to ensure all packaging is labelled correctly with the following. The text must be legible to be read by person and machine in the case of QR codes/Bar Codes.

- Supplier name
- Supplier part number
- WHS Plastics Ltd part number
- Part description
- Quantity in the individual packages
- Production date
- Supplier batch number for traceability

Product Engineering Changes

It is crucial that during the implementation of a product design change the FIFO criteria is fully respected.

Depending on the implication of the change the part number will change or will remain the same:

- If the part number remains the same only a special identification of the packaging containing the recently modified parts and a communication in advance to WHS Plastics Ltd Quality and Logistics is required.
- If the part number changes, on top of the previously described activities, it is required that a coordination is made through the supply chain, in order to avoid obsolescence or stock shortages.
- Frequent and regular communication between supplier and WHS Plastics Ltd Material Control is required.

End-of-run Management

The purpose of end-of-run management is to minimise obsolescence.

As soon as WHS Plastics Ltd is aware of any product end-of-run, we will communicate this fact to the correspondent component suppliers that might be affected. Estimated remaining volumes and end-of-run date will be shared.

As the end-of-run date approaches, the supplier and WHS Plastics Ltd Material Control should work together to “fine tune” the information.

When agreed by both parties, last batch delivery may not match with the standard packaging quantity in order to minimise obsolescence.

Any remaining stock after the end-of-run can be claimed by the supplier if the liability is accepted in case of fluctuations on forecasted quantities or an unjustified and sudden end-of-run.

Spare Parts

Service parts should be delivered during serial product life cycle under the same conditions. At the end of product serial life, delivery conditions (packaging, MOQ, etc.) may need to be reviewed in order to align them to new volumes.

The supplier should ensure delivery capability during the service part life cycle as per the order agreements. The lack of demand for a part does not constitute an agreement to scrap tooling used in production. Any tool scrapping should be authorised by your purchasing contact.

Capacity and Flexibility

During pre-production audits and run@rates, supplier capacity will be checked to confirm it is aligned with order volumes.

During serial life WHS Plastics Ltd Material Control will send periodical supply schedules with medium and long term forecasts. It is WHS Plastics Ltd's expectation that the supplier identifies and communicates in advance any potential capacity issue.

- If the capacity issue is structural and requires additional investment, WHS Plastics Ltd Purchasing and the supplier will agree on how to proceed forward.
- If the capacity issue is only punctual, the supplier will present to WHS Plastics Ltd Material Control the action plan to recover this capacity peak.

If not already contractually agreed, it is WHS Plastics Ltd's expectation that the supplier will provide certain flexibility on the production of capacity peaks and any forecast fluctuations as per the industry common practices.

Contingency Plans and Securitisation

The supplier should have a contingency plan available to prevent any identified potential disaster.

Any new process, product or supply flow should be analysed in order to identify risks and to prepare countermeasures.

Once a year WHS Plastics Ltd's supply base is analysed by WHS Plastics Ltd Purchasing Department in order to assess the performance of every individual supplier. Poor performing suppliers will be followed-up closely and a specific contingency plan might be requested to minimise any potential risk.

Securitisation may consist in the creation of safety stock. The size of the safety stock depends on several risk factors like long lead time, high variability, delivery performance, etc. Safety stock should not be used to deliver except in emergency situations or during the periodical renewal of the safety stock.

The location of the safety stock should be in a location that can be reached from WHS Plastics Ltd within a maximum of 24hrs if required. The location details (address, contacts, opening hours) should be communicated to WHS Plastics Ltd Material Control in advance.

Logistic Performance and Logistic Claims

The supplier logistic performance is measured with the help of the supplier scorecard. This scorecard will measure the delivery accuracy and the number of logistic claims, and will be consolidated together with the quality and commercial supplier performance to create the supplier scorecard.

- Delivery accuracy measures the number of PO lines delivered on time and within the right quantity, versus the total number of lines delivered. Poor supplier delivery accuracy will receive penalisation points in the scorecard, (incoming impact, production impact, end customer impact).

Whenever the supplier scorecard is below the acceptable levels, a progress action plan is requested. This is a plan to revert the situation and should complement the individual action plans opened for each individual claim.

Supplier on-site audits may be performed to confirm the effectiveness of the plan.

The supplier itself is requested to follow logistic KPI's, including but not limited to delivery service rate and the cost of premium freight versus the total number of freights.

Logistics claims require a quick response in the initial phase as it is described in the 8D claim management, in order to protect the customer. During subsequent phases, the supplier should put in place a robust action plan to avoid the repetitiveness of the claim. All logistic complaints will reach the supplier within 24 hours of the issue via the Purchasing Department prior to any investigation commencing.

Management of Incidents or Downgrade Modes

One of the most common logistic incidents is a delay of a delivery. If this situation happens, it is required that the supplier communicates this fact to WHS Plastics Ltd Material Control Department as soon as they are made aware. This might involve communicating the situation in advance of the delivery date.

In any logistic incident, time is critical to search for suitable alternatives.

When delivery delays exist, WHS Plastics Ltd Material Control may request the supplier to organise premium freight at the suppliers expense in order to minimise the harm.

Proactivity, maximum level of information, responsiveness and supplier collaboration is required under these circumstances.

If the above principles are not respected, or depending on the severity of the claim, this might be escalated within WHS Plastics Ltd.

Escalation Process:

- Plant Quality
- Supplier Compliance
- Director Level

Manufacturing Site Transfer

WHS Plastics Ltd should be made aware of any potential supply chain change (production or shipping site transfer). The supplier will require agreement from WHS Plastics Ltd before moving forward.

The project calendar, required participants and frequency of meetings should be decided together.

During these meetings the contingency plans (including safety stock levels etc.), required documentation (PPAP Level etc) and steps should be jointly defined.

The Go/No-go decision on critical milestones will be agreed together.

SECTION 5 – SUPPORT

Program Management

WHS Plastics Ltd requires their suppliers to provide a key contact person or a Program Manager to each process sign-off, PPAP submission or FMEA project. This person shall have defined authority and responsibility for the delivery of all aspects of the program and conveys completion dates to the customer. This person will be responsible for staying connected with our facilities to ensure that we have an open line of communication. This person will also be the liaison for any audit requests.

APPENDICES

Appendix A

Dear Supplier,

Please confirm that annual requalification tests were conducted for your deliveries. General Standards (ISO9001 and IATF) as well as customer-specific requirements need to be considered.

Sector and product specific procedures, e.g., creating part families, are permitted.

Deviant customer specific agreements remain valid.

WHS Plastics Ltd reserves the right to request evidence and test results in terms of need or to verify these documents during a visit.

* Fields marked with an asterisk are mandatory

Supplier Name-

1.1 * Please confirm that the annual requalification tests were conducted for your deliveries in 2022. General standards (ISO9001 & IATF 16949) as well as customer specific requirements need to be considered. Sector and product specific procedures, e.g., creating part families, are permitted. Deviant customer specific agreements remain valid. *.



Requalification was conducted



Requalification was not conducted.

You have answered question 1.1 with "Requalification was carried out.". Please also answer the dependent questions:

1.1.1.1 * Have deviations been identified during requalification?



No. No deviations were identified.



Yes. WHS Plastics Brierley Hill was informed via self-alert. Effective corrective actions were implemented.

1.1.2 You have answered question 1.1 with "Requalification was not carried out.". Please choose single answer from list:

1.1.2.1. * Why was the requalification not conducted?



The PPAP was made during the last 12 months, so Requalification was not necessary yet



There is a diverging agreement with WHS Brierley Hill.



There is a diverging agreement with the OEM



Others.

1.1.2.2 If there are other reasons (Others); please indicate this.

Signed

Position Held within Company

Date

On Behalf of (Company Name

Appendix B

Severities	Details of the issue	Disruption charges
Severity 4	WHS Plastics Ltd Customer Gate Hold End user affected (warranty, refer page 21) Unable to meet WHS Plastics Ltd Customer Schedule Safety Critical (severe issue).	£ 1,100.00
Severity 3	WHS Plastics Ltd Customer affected (raised a non-conformance) Wrongly Advised Parts. <u>Repeat of Sev 1 or 2 issues.</u> Production Downtime/ Line Stop Any escapes during the escalation of the supplier Safety Concern (less severe issues) Loss of 75% of stock. Parts out of spec to the drawing not exceeding 75% loss	£ 750.00
Severity 2	Products over 30% reject rate based on batch shipped. Parts out of spec to the drawing not exceeding 30% loss.	£ 500.00
Severity 1	Damaged Packaging. Contaminated not exceeding 10% of the product based on the batch affected. Sorting fees to assess, that delivered parts out of spec to the drawing not exceeding 10% loss.	£ 375.00

All prices are exempt from VAT.

MODIFICATION REGISTER

Revision	Summary of Changes	Date
6-7	Page 11- Extended Minerals Reporting added	16.10.25
6-7	Page 15- comment added to Production Parts Approval Process – PPAP documentation must be less than 12 months old and should also reflect WHS Customers CSR's	16.10.25
6-7	Page 20- Non-Conforming Material Charges – comment added - If this is your first offence in a 12 month period and the issue does not have any direct financial implications, then the first round of disruption charges (1 through 5) may be waived, subject to 8D's being completed on time. But the administration cost (£150) and cost of defect material will be charged to or replaced by the supplier	16.10.25
6-7	Page 15- Comment added IMDS All nominated suppliers must update IMDS and advise IMDS number of PPAP documentation.	23.10.25
6-7	Page 19 – Reasons for 8D added. Reasons an 8D would be requested from a Supplier. <ul style="list-style-type: none"> • Non-conforming parts • Poor delivery performance • Poor communication (poor response time) • Health and safety Issues • Unauthorised changes 	23.10.25
6-7	Pages 7- 9 <ul style="list-style-type: none"> • Social Responsibility, Environmental Stewardship, Governance and Ethical Conduct updated to current legislation 	27.10.25
6-7	Page 11 – Cyber Security added Suppliers to provide details of any cyber security certifications held (CE / CE+ / TISAX / ISO:27001 etc) Upon request, suppliers shall complete a Cyber Security Assessment provided by WHS Plastics at least annually and / or after any significant Cyber event. Suppliers to inform WHS Plastics in the event of a cyber incident affecting: <ul style="list-style-type: none"> • Their ability to deliver to WHS Plastics • WHS data held by the supplier • Staff members or supplier systems with access to WHS Plastics systems Where a supplier has access to WHS systems or data, the supplier is responsible for: <ul style="list-style-type: none"> • Complying with WHS Plastics IT Security and Acceptable Usage Policies. 	05.11.25

	<ul style="list-style-type: none"> • Agreeing to the Remote Access method and associated security controls proposed by WHS Plastics • In a timely manner, disabling or Informing WHS Plastics in the event that access is no longer required. <p>Where sensitive data files (e.g. Design information with high protection needs) is provided to the supplier, the supplier is responsible for:</p> <ul style="list-style-type: none"> • Applying appropriate security controls to ensure the Confidentiality, Integrity, and Availability of the data. • Ensuring that the data is not made available to any other parties without the express permissions of WHS Plastics • Ensuring that any further data transfers are encrypted and that the data is stored encrypted at rest. • Securely deleting supply copies of the data at end of contract and / or when the data is no longer required. 	
6-7	Page 20 – Following statement removed - note charge on page 16	11.11.25